



# SOUTH AFRICAN COUNCIL FOR SOCIAL SERVICE PROFESSIONS

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## GENERAL NOTICE 1 OF 2022

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REF: 3/7/6/1/1

12 January 2022

### NOTICE TO:

1. All registered social workers, social auxiliary workers, student social workers, social auxiliary work learners, child and youth care workers, auxiliary child and youth care workers, student child and youth care workers and student auxiliary child and youth care workers;
2. Employers of social service professionals; and
3. Higher education and training institutions involved in the training and education of students in the social service professions

### INTRODUCTION AND ISSUING OF DIGITAL CERTIFICATES, RECEIPTS AND PRACTICE CARDS

1. The SACSSP (South African Council for Social Service Professions) has on a monthly basis been receiving significant numbers of returned mail as a result of incorrect postal addresses, which leads to these registered social service professionals missing out on important information, including valuable products such as certificates, receipts and practice cards.
2. The SACSSP herewith informs all registered social workers, social auxiliary workers, student social workers, student social auxiliary workers, child and youth care workers, auxiliary child and youth care workers, student child and youth care workers and student auxiliary child and youth care workers that as from **17 January 2022**, SACSSP will be **issuing digital certificates, receipts and practice cards** to all those who are waiting for their receipts and certificates.
3. Hard copies of the digital certificates or receipts may be collected from the SACSSP offices in person or courier, on request.

**Please Note:** We strongly discourage against the printing of the Council's certificates in order to preserve the authenticity and quality of our certificates (as mentioned above originals will always be available upon request from the SACSSP offices)

4. Social service professionals registered with the South African Council for Social Service Professions (SACSSP) are required in terms of the Social Service Professions Act 110 of 1978 and the Regulations thereto, to keep their contact details with the SACSSP up to date.
5. Social service professionals are requested to urgently update their details with their current **cellphone numbers and email addresses** in order to receive the link with a digital certificate or receipt and practice card. This can be done on [FORM RR.1](#) (available at [www.sacssp.co.za](http://www.sacssp.co.za)), also other changes can be done as per the procedure that follows in paragraph 6.

## 6. Procedure

- 6.1 A **change of name** needs to be disclosed with supporting documentary evidence using [FORM RR.1](#) (available at [www.sacssp.co.za](http://www.sacssp.co.za)) and be mailed to the SACSSP. Please note that the name change will only be effected once a certified copy of documentary proof of change in first names and/or surname is received with the completed form. Please read the instructions on the form carefully. You can also email the completed form to [registrations@sacssp.co.za](mailto:registrations@sacssp.co.za).
- 6.2 A **change in residential or postal address or other contact details** (email address, telephone number, place of work) needs to be registered using [FORM RR.1](#) (available at [www.sacssp.co.za](http://www.sacssp.co.za)). A completed version of FORM RR.1 can be emailed to [registrations@sacssp.co.za](mailto:registrations@sacssp.co.za).
- 6.3 A **change and update in qualifications** with supporting documentary evidence (e.g. basic degree and additional qualifications) need to be registered using [FORM RR.1](#) (available at [www.sacssp.co.za](http://www.sacssp.co.za)), and be mailed to the SACSSP. Please note changes and updates in qualifications need to be verified, and no email submissions without valid documentary proof will be accepted.
- 6.4 Please read the instructions on FORM RR.1 carefully and complete all the parts as indicated.

## 7. Employers

- 7.1 Employers are requested to take note of this *General Notice 1 of 2022*, and to bring the content thereof to the attention of all social workers, social auxiliary workers, child and youth care workers and auxiliary child and youth care workers in their employ.

## 8. Higher education and training institutions

- 8.1 Higher education and training institutions that are involved in the education and training of students in social work, social auxiliary work and child and youth care work (professional and auxiliary level) are requested to bring the content of this *General Notice 1 of 2022* to the attention of all students on a regular basis.
9. Your cooperation in this regard is appreciated as it will assist the SACSSP in the execution of its mandate, and to provide high-quality services to all social service practitioners that are required by law to be registered with a regulatory body.

**ISSUED BY:** REGISTRAR, Ms Langi LC Malamba